

# MEMORIAL NORTHWEST H.O.A.

Minutes of the Board Meeting-Tuesday, September 1, 2015

The Board meeting of the Memorial Northwest HOA was held on the above date at the Memorial Northwest HOA located at 17440 Thiess Mail Route Road in Spring TX.

Present: Lawrence McKinney, 2<sup>nd</sup> Vice President-Security  
Ryan Pyle – 3<sup>rd</sup> Vice President-Deed Restrictions/ACC  
Janet Hoffman-Secretary  
Bryan Thomas-Area 5 Director  
Greg Schindler-Area 6 Director  
Connie Shinaver-Area 1 Director  
Margie Naranjo – SCS Management Services, Inc  
Cathy Jenson – SCS Management Services, Inc

Absent: Phil Blagg-President Acting President  
Tim McWilliams-Area 2 Director  
Linda Sandhop- Area 3 Director  
Eileen Koscho-Area 4 Director  
Sandy Remson-Area 7 Director

**Call to Order:** Quorum was established. Mr. McKinney called the meeting to order at 7:03 P.M. Mr. McKinney read the meeting rules for the meeting and explained that personal attacks will not be tolerated.

**Security Report:** Deputy Nguyen presented a brief crime analysis report, both written and verbal and answered questions from the present residents.

**2015 Nominating Committee Report:** Mr. Thomas, committee chair, opened the floor for nominations for the expiring Board of Director terms. There being no nominations offered from the floor, a motion was made and seconded to close the floor.

Mr. Thomas presented the nomination committee's recommendation for the following expiring positions:

- President-Greg Schindler
- First Vice President-Stan Thurber
- Second Vice President/Security-Lawrence McKinney
- Area 2 Director- Tim McWilliams
- Area 4 Director- Eileen Koscho and Kelly Minor
- Area 6 Director- Ryan Alde
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After some discussion, Mr. Thomas motioned to accept the nomination committee's recommendations as presented. Mrs. Hoffman second the motion; motioned passed with no opposition.

Mr. Thomas presented the nominations committee's recommendations for current vacant positions and the candidates interested in serving:

- First Vice President expiring 12/2015-Stan Thurber
- Treasurer expiring 12/2016 - Jamie DeLoatche

With no objections from the present Board of Directors; the Board unanimously approved the nomination committee's recommendations and accepted both candidates to the Board of Directors.

**Homeowners to Address the Board:** Mr. McKinney opened the floor to the residents to address the Board. The present homeowners expressed concerns regarding lack of deed restriction enforcement, excessive parking and overall safety of the community. Residents expressed their desire for more patrol in the community and more accurate Sheriff's Dept. reporting, not just inside Memorial Northwest but also the surrounding areas. The Board informed the residents that the new management company has not yet performed an inspection of the property and should be conducting their first inspection within the next couple of weeks. Regarding the patrol, the Board will discuss the options with Deputy Nguyen.

**Minutes:**

The Board reviewed the minutes of the August 4, 2015 Board meeting. A motion was made by Mr. Thomas to approve the minutes with corrections. The motion was seconded by Mr. Pyle; motion passed with majority in favor and Mr. DeLoatche abstaining.

Executive minutes were approved by majority and Mr. DeLoatche abstaining.

**Committee Reports:**

The following committees were not present and no reports were given: Contracts and Treasurer.

Mrs. Naranjo presented checks for signature. Mrs. Hoffman motioned to approve the checks for signature and Mr. McKinney seconded the motion, motion passed with all in favor.

**Deed Restriction/Architectural Report:** Mr. Pyle informed the Board he has received several applications along with complaints about deed restrictions in the community. The present Board of Directors instructed SCS Management, during their first inspection, to not cite everything. The Board would like for the inspector to focus mainly on items such as inoperable vehicles, stored recreation vehicles and boats, and any other *major* violations. SCS will send the report to the entire Board, and the area directors will then review the reports and give their recommendations on what violations to cite going forward.

**Area Director's Report:** No reports were given.

**Old Business:** No old business to come before the Board.

**New Business:**

**Surge Protector-**The Board unanimously approved the purchase of a surge protector for the biometric system.

**Generator Maintenance Contract:** Mr. Schindler presented a generator maintenance contract for quarterly maintenance. After some discussion, Mr. Pyle motioned to accept the maintenance agreement. The motion was second by Director Thomas, motion passed with no opposition.

**Resignation of Positions:** Mrs. Hoffman informed the present Board members that Mr. Blagg turned in his resignation due to personal health reasons. The Board accepted Mr. Blagg's resignation.

**Adjournment:** There being no further general business to come before the Board, Mr. McKinney adjourned the meeting at 9:30 PM.

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Secretary, or Authorized Board Member

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Date